

EMPLOYMENT OPPORTUNITY

City of Brooklyn Park - Recreation & Parks



Youth and Family Program Assistant

POSITION DESCRIPTION:

The Youth and Family Program Assistant will implement programs for youth and or families at the Zanewood Recreation Center. This position will assist with providing work direction for recreation program employees and volunteers and will also assist with developing positive partnerships with community organizations to increase opportunities for youth/families to participate in positive leisure time activities. This position will work independently under the general supervision of the Recreation Center Supervisor and is a member of a results-oriented staff that works together to develop innovative service delivery methods and program focused on quality, partnerships and service to our community.

SALARY RANGE: \$20.08 - \$25.80 per hour, plus full-time benefit package

ANTICIPATED WORK SCHEDULE: Full-time, non-exempt, non-union position subject to a flexible schedule that includes a standard eight-hour work day; will include daytime, evening and weekend hours

Additional information on this opportunity is available at www.brooklynpark.org.

APPLICATION PROCESS: Required application forms and copies of this posting are available at the Customer Service Center in the lobby of City Hall, 5200 85th Avenue North, Brooklyn Park, and on the city web site www.brooklynpark.org. Applicants must complete a City of Brooklyn Park application form, a city supplemental application form, and supply three business/professional references. A resume is also desired.

CLOSING DATE: Applications must be received by 5:00 p.m., Friday, August 13, 2010. Applications received after the closing date and time will not be considered for the position.

STARTING DATE: As soon as possible

If you need assistance completing an application or need auxiliary aids please notify the Human Resources Division at 763-493-8012 (763-493-8392 TDD).

The City of Brooklyn Park does not discriminate on the basis of race, color, national origin, sex, religion, age, sexual orientation, or disability in our employment or the provision of services.

City of Brooklyn Park
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